

**Skowhegan Driving School**  
**206 Water St. Suite 1**  
**P.O. Box 624**  
**Skowhegan, Me. 04976**  
**1-800-281-0067 (207)474-8524**

## **Application for Carrabec**

Dates of Class: \_\_\_\_\_

Class Times: \_\_\_\_\_

Skowhegan Driving School is pleased that your son/daughter has enrolled in this session of Drivers Education. This 30 hours of classroom instruction will be on the above listed dates and class times.

The course includes 30 hours of classroom instruction and 10 hours of behind-the-wheel instruction. Also included are class handouts, testing materials, Maine Motorist Handbook, Course Completion Certificate, and State of Maine Permit. One half the balance is due the first night of class and the rest of the balance to be paid in full before the last class. Make check payable to Skowhegan Driving School. An original birth certificate with one copy and a copy of the student's social security card must be brought in the 1<sup>st</sup> night of classes. The original birth certificate will be returned to you the first night of class. P.S. You may call us and arrange to bring these items in to us before your class.

Should the student miss classroom time, they would have to make up the missed class during the next course scheduled. The state requires the exact class missed be completed before a completion certificate is issued.

Parent and student understand and agree that if the student fails the final exam three (3) times, he or she will have to repeat the classroom portion of the course. At no time will the student be allowed to exceed a maximum of six (6) months to complete the course.

If the student fails to keep a driving appointment, a \$35.00 missed appointment fee will be collected prior to any further driving time. (You may cancel a driving appointment with a 24-hour advance notice.) Missed appointments cause significant scheduling problems for staff and students. Please make sure you meet all your set appointments on time.

**Important for the first class:** Please bring:

1. Birth Certificate, S.S Card, 1/2 Deposit
2. Prescription glasses or contact lenses, if you wear them
3. A black pen and highlighter marker
4. And most of all, a good attitude that is ready and willing to learn!

We look forward to meeting you and spending time with you in class and behind the wheel. We want our time together to be challenging, as well as enjoyable for you. Should you have any further concerns or questions, we would be more than glad to answer them.

Frank A Withee  
Kevin J. Withee  
(207) 474-8524

(please keep this page for your records)

## Student Application

I understand this course requires that I complete a minimum of 30 hours of classroom instruction, as well as 10 hours behind-the wheel instruction. Parents are required to participate in the training during this course. Students will be evaluated by test scores, quizzes, and study guides. These are taken from the Maine Drivers Manual and Responsible Driver textbook. Should the student miss classroom time, they would have to make up the missed classes during the NEXT course scheduled. **Students must complete the course with an 80% passing grade and get at least 80% on the final test.** We accept Visa, and Master Card.

### Refund Policy

Refunds: You may drop the course and receive a refund of the balance of the tuition, which does not include the \$100.00 deposit. The refund is good up to and including the first class. After this point there will be no refund. You may return and finish the course at a later date not to exceed six (6) months from the date of this application. After this you must reapply and repay the current course fees.

### Rules and Regulations

- Motor Vehicle Violations: Students are not allowed by law or class policy to operate a motor vehicle on public roadways, other than in the driver education program. Any violation will result in removal from the program and no refund will be given.
- Alcohol and Drugs: Any student exhibiting the effects of drugs or alcohol will be removed from the program and no refund will be given. If in the judgment of the instructor the student is mentally or physically incapable of safe operation of the vehicle, the student will be refused permission to drive.
- Student Behavior: Driver education is a serious course of study involving the present and future safety of the participants. Any student who is disruptive and disorderly will be removed from the program and no refund will be given.
- Personal Hygiene: Students must be clean and appropriately dressed according to reasonable standards. When working in a close environment like an automobile, it is important that good personal and oral hygiene is maintained.
- Smoking Policy: No smoking will be allowed at any time during class or behind-the wheel instruction.

We agree to abide by the terms and conditions outlined above.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Page 1 of 2 to be filled out and mailed)

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